

Workshop on Communication and Presentation Skills

Engro Asahi Polymer & Chemicals Limited
Wednesday, April 6, 2005

Facilitator

PROFESSOR DR. SYED ARIF KAMAL

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Program Agenda

Time Slot	Program Item
0900-0930	Introduction of Participants, Facilitator & Program <ul style="list-style-type: none">• Evaluation Form• Learning-Evaluation Questionnaire• Presentation Assignment
0930 – 1030	Communication Skills
1030 – 1045	Tea Break
1045 – 1145	Group Activity
1145 – 1300	Improving Communications
1300 – 1400	Lunch & Prayer Break
1400 – 1500	Presentation Skills
1500 – 1545	Presentations by Participants (First Session) <ul style="list-style-type: none">• Self Critique• Critique by Audience• Critique by Facilitator
1545 – 1600	Tea Break
1600 – 1645	Presentations by Participants (Second Session) <ul style="list-style-type: none">• Self Critique• Critique by Audience• Critique by Facilitator
1645 – 1700	Concluding Remarks <ul style="list-style-type: none">• Collect Evaluation Form• Display Solution of Questionnaire